**St Joseph’s Pastoral Council Minutes - final**

**4th Dec 2018**

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| **Date of meeting** | **06/12/16** | **23/2/17** | **31/10/17** | **09/01/18** | **26/04/18** | **21/06/18** | **06/09/18** | **04/12/18** |
| **Fr Jim Duggan** | **P** | **P** |  |  |  |  |  |  |
| **Fr Stephen Baillie** |  |  | **P** | **P** | **P** | **P** | **P** | **P** |
| **Fr Jonathan Whitworth** |  |  | **P** | **P** | **A** | **A** | **A** | **A** |
| **Bridie LaCombre** | **A** | **P** | **P** | **A** | **P** | **P** |  | **P** |
| **Alison Macdonald** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |
| **Pat Hassett** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |
| **Angela Gow** | **P** | **P** | **P** | **A** | **P** | **P** | **A** | **P** |
| **Emma Merriman** |  | **A** | **P** | **A** | **P** | **P** | **A** |  |
| **Maureen Cumming** | **Leave of absence** |  | **A** | **P** | **P** |  | **P** | **Resigned** |
| **Jonathon Cumming- circulation only** | **A** | **A** | **A** | **A** | **A** |  | **A** |  |
| **Dominic Cochran** | **P** | **A** | **P** | **A** | **A** | **P** |  | **A** |
| **John Sweeney** | **P** | **P** | **P** | **P** | **P** | **P** | **A** | **P** |
| **Frances Brown** | **P** | **P** | **A** | **A** | **P** | **P** | **A** | **P** |
| **Chris McErlane** |  |  |  |  |  |  | **A** |  |
| **Clare- Jane McErlane** |  |  |  |  |  |  | **A** |  |
| **Eleanor Maxwell** |  |  |  |  |  |  | **P** | **P** |
| **Peter McMillan** |  |  |  |  |  |  | **P** | **P** |
| **Leila Pereira** |  |  |  |  |  |  |  |  |

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|  | **Attendance and apologies** | **Actions** |
|  | See front page. |  |
|  | **Minutes of the last meeting** | **Actions** |
|  | Proposed: Pat Hassett  Seconded: Eleanor Maxwell |  |
|  | **Matters arising** | **Actions** |
|  | **Details of church and voluntary groups to be updated for e-bulleting and update to Welcome Pack**  Some parishioners have already been contacted for updated details. Peter and John volunteered to help with this process.  **Action: Ali to contact Peter and John with a list of details of contacts for Parish groups and organisations**  **Action: c/f Adult Formation to next meeting**  **Mass in celebration of Marriage**  Pat offered thanks to those who were able to support the Mass, in particular those who helped with catering in the hall afterwards. The event was well attended, especially by couples who were celebrating a special anniversary.  **Welcome Parish**  **Action: c/f Welcome Parish to next agenda**  **Circulation of parish survey and report from 2016**  Completed  **Eco-Congregation letter to be passed to the Justice and Peace Group**  Completed.  **Potential of an information point to organise a volunteer rota.**  Pat followed up with the parishioner who has raised this as a possibility. It has not been able to identify the parish offered as an example. Pat has asked if the parishioner could follow this up in the first instance. The PC discussed the potential logistical issues because of the internal lay out of the church.  **Children’s books in Cry Chapel to be renewed**  Completed  **Identification of a volunteer to co-ordinate Children’s Masses.**  Completed  **Contacts for St Joseph’s and OLM to be identified following the resignation of Maureen from the PC**  Completed | **AMacd**  **PH**  **PH** |
|  | **Update on Diocesan synod and cluster meetings** |  |
|  | Pat updated on the cluster meetings. The second meeting was poorly attended however the attendance improved for the final meeting. Each meeting had different theme, becoming gradually more focused on the practical steps required to address capacity issues of priests. All information from the workshops has been collated and passed back to the Bishop. Fr Steven spoke about the need for emotional support for priests and for their wellbeing as the driving force for the review, as well as the requirement for radical change to prepare the Diocese for managing with a continually reducing number of priests. He outlines recent demands on the capacity of priests including GDPR requirements; changes to financial arrangements; the requirement to generate more income for the Diocese, and health and safety requirements.  Pat highlighted the need to keep parishioners who have signed up as a “Friend of the Diocese” updated on progress towards reducing the Diocesan debt.  **Action: Fr Stephen will follow up with the Diocesan Office to ensure regular communication with “Friends of the Diocese”.** | **Fr S** |
|  | **Adult faith formation/ parish retreat/ mission** | **Actions** |
|  | Francis updated on the Bishop Barron’s new programme on the Mass, which has not yet been distributed within the UK market.  Planning for Advent has been considered and Frances is waiting for feedback from Fr Jonathon. Frances advised of plans for a thanksgiving Holy Hour of evening prayer and adoration followed by coffee in the hall between Christmas and New Year. Date agreed for Thursday 27th Dec at 7.00pm.  **Action: Music and singing – Ali to follow up with Fraser and Aine regrading provision of music for the thanksgiving Holy Hour.**  **Action: PC members to advise Frances if they are able to help with catering after the Thanksgiving Holy Hour**  The PC discussed a number of options for Lent, including the opportunity for a parish mission, with an Advent Mission being provided through the Mill Hill Father being cited as an example. It was agreed this would require considerable organisation and so should be explored for 2020.  **Action: Angela will follow up with Mill Hill Fathers for further information on Lenten Missions.**  Eleanor advised of [IgnatianSpirituality.com](https://www.ignatianspirituality.com/) providing resources for Lent. These are accessed on-line however the Ignition Spirituality Centre in Glasgow will provide support for weekly sessions enabling parishioner who participate to come together to share their experiences. This requires a facilitator from the Parish. Eleanor and Peter offered to act as co-facilitators and will follow up with the ISC in Glasgow.  **Action: Eleanor and Peter will investigate the Ignatian Spirituality offering for Lent and will act as co-facilitators.**  **Action: Eleanor and Peter to update the PC regarding the support required for weekly Ignatian Spirituality sessions.**  The potential for a Redemptorist Mission was discussed. This has a significant cost attached and it was agreed that this might be best held to celebrate a significant parish event, such as St Joseph’s Church 50th Jubilee anniversary in 2021 | **AMacd**  **ALL**  **AG**  **EM and P MCM**  **EM and PMcM** |
|  | **Parish Finance Committee** | **Actions** |
|  | Pat updated on volunteers for the finance committee.  A number of volunteers are have either already offered their time in another capacity within the church or are no longer in a position to help. Angela advised of another parishioner who might be willing to help.  **Action: Angela to pass parishioner’s name who might be able to support the Parish Finance Committee to Pat.** | **AG** |
|  | **Recruitment and alternative to open day** |  |
|  | Pat advised that the response to the Open Day event earlier in the year was poor and it was agreed at the last PC meeting that another option would be considered.  An alternative is to have a speaker once a month from Parish groups to speak briefly at Mass to the congregation about their role andthe purpose of their organisation.It was agreed to start after Lent.  **Action: C/f to next meeting invitation for regular speakers from Parish groups at Mass to keep the parish up to date on the clubs and groups available** | **PH** |
| **8.** | **AOCB** |  |
|  | * Pat thanked everyone for their help in Deacon Paul’s ordination. * Eleanor advised of the two ceilidhs held during the autumn to support the Bethany Bereavement group. These were well attended and had been appreciated. * Pat advised that the Bereavement group will send cards to families living out-with the parish who have been bereaved. This can be done by contacting the Chair of the group. * [World Day of Prayer](http://worlddayofprayer.net/index.html) – this annual, global ecumenical event is taking place on Friday 1st March 2019, when it is due to be hosted by St Joseph’s. Pat has been provided with materials to support the event, but requires help from PC members with organisational planning, setting up on the day, catering after the event and advertising to encourage parishioners to attend.   **Action: Volunteer required to organise a planning meeting and obtain circulation list to invite other local church contacts**  **Action: Fr Stephen to publicise World Day of Prayer in advance through notices in the Bulletin**  **Action: PC members to advise if they can help with setting up, provision of home baking and support for catering on the day of the World Day of Prayer event.** | **ALL**  **Fr S**  **ALL** |
| **9.** | **Date of next meeting** |  |
|  | Tues 26th February 2019 at 7.30pm |  |
|  | **Closing prayer** |  |
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| **Action table** | | |
| **Action: Ali to contact Peter and John with a list of details of contacts for Parish groups and organisations**  **Action: c/f Adult Formation to next meeting**  **Action: c/f Welcome Parish to next agenda**  **Action: Fr Stephen will follow up with the Diocesan Office to ensure regular communication with “Friends of the Diocese”.**  **Action: Music and singing – Ali to follow up with Fraser and Aine regrading provision of music for the thanksgiving Holy Hour on 27th Dec.**  **Action: PC members to advise Frances if they are able to help with catering after the Thanksgiving Holy Hour on 27th Dec**  **Action: Angela will follow up with Mill Hill Fathers for further information on Lenten Missions.**  **Action: Eleanor and Peter will investigate the Ignatian Spirituality offering for Lent and will act as co-facilitators.**  **Action: Eleanor and Peter to update the PC regarding the support required for weekly Ignatian Spirituality sessions.**  **Action: Angela to pass parishioner’s name who might be able to support the Parish Finance Committee to Pat.**  **Action: Volunteer required to organise a planning meeting for World Day of Prayer and obtain circulation list to invite other local church contacts**  **Action: Fr Stephen to publicise World Day of Prayer in advance through notices in the Bulletin**  **Action: PC members to advise if they can help with setting up, provision of home baking and support for catering on the day of the World Day of Prayer event.** | | **AMacd**  **PH**  **PH**  **Fr S**  **AMacd**  **ALL**  **AG**  **EM/PMcM**  **EM/PMcM**  **AG**  **ALL**  **FrS**  **ALL** |
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