**St Joseph’s Pastoral Council Minutes**

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| **Table of attendees** | | | | | | | | |
| **Date of meeting** | **6/11/12** | **21/05/13** |  |  |  |  |  |  |
| **Fr Jim Duggan** | **P** | **P** |  |  |  |  |  |  |
| **Chris McLaughlin** | **P** | **P** |  |  |  |  |  |  |
| **Veronica Dowling** | **A** | **P** |  |  |  |  |  |  |
| **David Melvin** | **P** | **P** |  |  |  |  |  |  |
| **John Seenan** | **P** | **P** |  |  |  |  |  |  |
| **Liz Grant** | **P** | **P** |  |  |  |  |  |  |
| **Bridie LaCombre** |  | **P** |  |  |  |  |  |  |
| **Alison Macdonald** | **P** | **P** |  |  |  |  |  |  |
| **Paul Graham** | **P** | **A** |  |  |  |  |  |  |
| **Pat Hassett** | **P** | **P** |  |  |  |  |  |  |
| **Susie Cullen** | **P** | **A** |  |  |  |  |  |  |
| **Andrew McIntyre** |  |  |  |  |  |  |  |  |
| **Jen Leahy** |  |  |  |  |  |  |  |  |
| **P = present A = apologies** | | | | | | | | |

**21st May 2013**

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|  | **Decade of the rosary and prayer for priests** | | **Actions** | |
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|  | **Attendance and apologies/resignations** | | **Actions** | |
|  | Pat welcomed everyone to the meeting. Attendance/apologies as per page 1. | |  | |
|  | **Minutes of the last meeting** | | **Actions** | |
|  | Proposed: John Seenan  Seconded: Pat Hasset | |  | |
|  | **Matters arising** | | **Actions** | |
|  | The individual who had approached Pat Doogan regarding a prayer group was invited to the DVD evenings on Catholicism.  Bereavement support: A parishioner previously trained in bereavement support was approached regarding local provision. This was arranged via the Diocese , however this does not resolve the issue of provision based within St Joseph’s parish. John has approached Mearns Castle who have a bereavement support service with a view to finding out more about the processes they have in place. It has not been possible to find a suitable date to meet. It was acknowledged that those previously trained would need a refresher as well as to be disclosure checked.  200 club: John advised that the 200 club has made a net profit of approx £6,500. This money will go towards reducing the church debt. The pastoral council all acknowledged the importance of this contribution. The original standing orders were completed for 12 months and will therefore need to be renewed. It was agreed that participants would be asked to complete the SO renewal on an ongoing basis rather than for 12 months to reduce workload for future years. Pat volunteered to assist John and Liz in issuing and collecting the new standing order forms. 16 of the 200 parishioners who originally committed did not participate. As new members are required and there is a possibility some existing members might not renew their SO, a notice will be placed in the bulletin.  **Action: John to submit notice for new 200 club members for bulletin.**  **Action: New SO requests to be issued**  Eco-congregation: the Justice and Peace group are organising the eco congregation events, with St Joseph’s and OLM schools participating an art event in June. A “walk to mass” week is also planned for this time.  Mass in celebration of marriage: This was very successful and the pastoral council agreed it should go ahead this year. Pat asked if those who organised it last year would do so again. It was agreed this would be integrated into the calendar for the year.  Mass for the bereaved: This was well-attended. Memorial cards were provided for those who came along and a candle was lit for each funeral within the parish. Although notice of the mass was placed in the parish bulleting, there was no way of alerting those from out-with the parish that the mass was taking place. Liz suggested a notice could be placed in the Observer and in the bulletins of all parishes within the Diocese.  Fr Jim advised that most contact details are collected on the funeral registration form.  Website calendar of annual events: this has not been progressed | | **JS**  **JS, PH, LG** | |
|  | **New members required** | | **Actions** | |
|  | The requirement for new members was discussed. No new members had been recruited since the last meeting.  There is still some uncertainty about the role of the sub-groups. John suggested it was important the pastoral council were clear what both they and the sub-groups were setting out to achieve so any new members were confident what the role and commitment entailed. Liz highlighted previous discussions that new members could be invited to join a sub-group for a specific purpose if they were not able to commit to membership of the pastoral council. It was noted that additional members would increase capacity of the group to undertake additional activity and would bring new ideas to the sub-groups.  Pat suggested sub-groups should have a minimum of 4 but preferably 6 members.  The Youth sub-group advised they had contacted young people from St Ninian’s taking part in the Lassalian project to raise awareness of the pastoral Council however none had volunteered. It was agreed this was a good volunteering opportunity that would support a number of youth programmes. It was suggested membership of the pastoral council and of the Youth Music group could be built in to the Caritas Award run by St Ninian’s in S6 and also as a service aspect for those pupils undertaking DoE awards.  **Action: Veronica will advise Bridie of the contact in St Ninians for the Caritas Award**  **Action: Ali to speak to Chris Elliot who co-ordinates the DoE training Award in ERC.**  An invitation for new members for the council will be placed in the bulletin along with an insert in the website.  **Action: Pat to submit a note for new pastoral council members in the bulletin**  **Action: Fr Jim to insert a notice for new pastoral council members on the website** | | **VD/BL**  **AMacd**  **PH**  **Fr J** | |
|  | **REPORTS FROM SUB-GROUPS** | | **Actions** | |
|  | **Faith and spirituality sub-group**  Pat reported that the group had not met since the last pastoral council meeting. Their contribution included the mass for the bereaved and for those working in Health Care. Pat has worked with the schools in support of Catholic Education week, resulting in production of DVDs.  There was a discussion about how the parish could support families whose children were undertaking first communion and confirmation. The possibility of reinstating prayer partners was discussed but with the caveat any new process needs to consider safeguarding issues. No decision was made about how or whether to take this forward next year.  **Community sub-group:**  Liz fed back on behalf of the group which has met twice, with Fr Jim in attendance at the last meeting. Their remit is:   * to develop ideas for parishioners to be more active members of the parish as well as attending mass – the group are firstly planning to update the welcome pack * to support ecumenical aspects of parish work - the group are waiting for feedback from Fr Jim regarding members of other churches who would be interested in meeting with us. John has spoken with a neighbour who is a member of another church. Ali has passed the name of a potential speaker for next year’s week of Christian Unity Clarkston Churches Together service. * to improve communication within the parish – the group were seeking new members to help support the development of a social media strategy     **Youth sub-group:**  Bridie reported that there are only 2 members of this sub-group and their first priority is to increase membership. It was also acknowledged the Youth Music Group is in need of new members.  The sub-group is supporting the Net ministry work within the parish. | |  | |
|  | **Prayers of the Faithful** | | **Actions** | |
|  | Pat circulated a new rota from September to June which will run each year with the Faith and Spirituality sub-group contributing 4 months and Youth and community sub-group undertaking 3 months each. The issue of ensuring the names of those recently married and baptised was discussed. It was agreed that the person submitting prayers on the first Sunday of each month would include a prayer for those recently married and the person undertaking prayers on the 3rd Sunday of each month would include a prayer for those recently baptised. Fr Jim will add the names when he received the prayers.  **Action: all members to check that bidding prayers on the first and third Sundays include those recently married and baptised respectively.** | | **ALL** | |
|  | **Plan for next year incorporating annual events** | | **Actions** | |
|  | Pat advised she is happy to incorporate the annual events into a year plan. It was recognised there was a need for an on-line calendar. This has not yet been taken forward.  **Action: Pat and Ali to develop an annual events calendar.** | | **PH/AMacd** | |
|  | **Year of faith** | | **Actions** | |
|  | The fortnightly Catholicism DVD events were very successful with about 50-60 attendees each evening. Although there was no study/ discussion during the evening sessions, there is scope for follow-up. The DVDs are available to borrow and a study pack is available so it would be possible for house groups to be established. The council agreed other opportunities should be provided within the parish for parishioners to watch the DVDs e.g. after weekday mass. No decision was made on how to take this forward.  Fr Jim advised of 2 other resources: Evangelium reviews the catechism. This requires presentation but has the benefit, similarly to Catholisism that each session is stand alone. The Bible Timeline is a DVD set delivered as a talk without graphics. As it follows a timeline the sessions are better viewed in sequence. Both resources have 24/25 sections, so running fortnightly would the programmes would last 18 months- 2 years, allowing for holidays. The group felt the Bible timeline would require less input as no presenter is required.  Fr Jim updated that the 12 young people from [Net Ministries Ireland](http://www.netministries.ie/) (National Evangelisation Teams) will arrive next week to host retreats in June in secondary schools across the Diocese. Although this is a Diocesan initiative, the young people are being hosted within St Josephs. The youth sub-group suggested a parish BBQ however there were no available dates for the hall. (see post-meeting note 1)  Fr Jim is exploring the possibility of a team from Net ministry being based in St Joseph’s parish in 2013-14. It is not possible to organise this at a Paisley diocese as no cross diocesan activity can be organised while it remains sede vacante. This would have considerable cost implications so fund-raising opportunities including links with local business, the coffee mornings that previously raised funds for “Life”, and the potential for delivery of retreats out-with the parish are all being investigated. The pastoral council emphasised the importance of supporting young people in the church in the current climate and the importance of their continued participation given their potential influence on the church in Scotland. | |  | |
|  | **AoCB** | | **Actions** | |
|  | Ali suggested the cry chapel could be more welcoming. It was agreed to provide some hard-backed children’s bibles and posters for the wall. As this fits with the remit for the community sub-group, this will be taken forward by its members. Fr Jim advised he is going to obtain proper baby-change facilities as well.  **Action: Ali and Veronica to purchase resources.**  SCIAF: John advised that the new CEO has resigned.  J&P group: John advised that many permanent offices in England are closing. The reasons for this are unclear but it is of considerable concern and is on the agenda of the next national commission. SCIAF commissioned a report into the activity of Justice and Peace in Scotland: Promoting a Just World project report – Marie Cooke 14-11-12.(See post-meeting note 2)  Link magazine: Chris raise the issue of the article on Targeting Ovarian Cancer in the most recent edition of the Link magazine and the risk that the magazine could be seen to be unintentionally promoting a charity that in its actions may not fully support the teaching of the church. There was a discussion about the need for a balancing article in a future edition. It was recognised that this may not just relevant to medical charities but also other charities e.g. SANDS, Scottish Cot Death Trust and possibly to pharmaceutical products/medical techniques and that the issue would therefore need to be approached with appropriate sensitivity. | | **AMacd/VD** | |
|  | **DoNM** | | **Actions** | |
|  | Tuesday 24th September at 7.30 pm | |  | |
|  | **Closing prayer** | | **Actions** | |
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|  | **Post meeting note** | |  | |
|  | 1. This was previously discussed at the pastoral council meeting of 6 Nov 2012. 2. This article is on the SCIAF website but requires log-in details and authorisation to access it. | |  | |
|  | **Action table** | |  | |
| **Action: John to submit notice for new 200 club members for bulletin.**  **Action: New SO requests to be issued**  **Action: Veronica will advise Bridie of the contact in St Ninian’s for the Caritas Award**  **Action: Ali to speak to Chris Elliot who co-ordinates the DoE training Award in ERC.**  **Action: Pat to submit a note for new pastoral council members in the bulletin**  **Action: Fr Jim to insert a notice for new pastoral council members on the website**  **Action: all members to check that bidding prayers on the first and third Sundays include those recently married and baptised respectively.**  **Action: Pat and Ali to develop an annual events calendar.**  **Action: Ali and Veronica to purchase resources for Cry chapel.** | | **JS**  **JS/LG/PH**  **VD/BL**  **AMacd**  **PH**  **FrJ**  **ALL**  **PH/AMacd**  **AMacd/VD** | |