**St Joseph’s Pastoral Council Minutes**

**3rd Feb 2015**

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| **Date of meeting** | **6/11/12** | **21/05/13** | **01/10/13** | **13/05/14** | **16/09/14** | **18/11/14** | **3/2/15** |  |
| **Fr Jim Duggan** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |  |
| **Chris McLaughlin** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |  |
| **Veronica Dowling** | **A** | **P** | **P** | **A** | **P** |  | **P** |  |
| **David Melvin** | **P** | **P** | **P** | **P** |  |  |  |  |
| **John Seenan** | **P** | **P** | **P** | **P** | **P** | **P** | **A** |  |
| **Liz Grant** | **P** | **P** | **A** | **A** |  |  |  |  |
| **Bridie LaCombre** |  | **P** | **P** | **P** | **A** | **P** | **A** |  |
| **Alison Macdonald** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |  |
| **Paul Graham** | **P** | **A** | **P** |  | **P** |  |  |  |
| **Pat Hassett** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |  |
| **Susie Cullen** | **P** | **A** | **A** |  |  |  |  |  |
| **Aisling Connelly** |  |  | **P** |  |  | **P** |  |  |
| **Angela Gow** |  |  | **A** | **P** | **P** | **A** | **P** |  |
| **Emma Merriman** |  |  | **A** | **P** | **A** | **P** | **P** |  |
| **Gregor Hillhouse** |  |  |  |  |  |  |  |  |
| **Amy Hughes** |  |  |  | **P** | **A** |  |  |  |
| **Matthew Jennings** |  |  |  |  |  |  |  |  |
| **Nicio Ginestri** |  |  |  | **A** | **A** |  |  |  |
| **Colm Merrick** |  |  |  |  |  |  |  |  |
| **Maureen Cumming** |  |  |  | **P** | **P** | **P** | **P** |  |
| **Jonathon Cumming** |  |  |  | **A** | **A** | **A** | **A** |  |
| **Miriam Harding** |  |  |  | **P** |  |  |  |  |

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|  | **Decade of the rosary and prayer for priests** | **Actions** |
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|  | **Attendance and apologies/resignations** | **Actions** |
|  | See table on page 1  Nicio Ginestri has resigned from the pastoral council. |  |
|  | **Minutes of the last meeting** | **Actions** |
|  | Proposed: Pat Hassett  Seconded: Chris McLaughlin |  |
|  | **Matters arising** | **Actions** |
|  | **Storyboard production:** This has not progressed yet. Designs were received on 16th Dec but images require to be more representative of the liturgy and of the congregation.  **Action: Fr Jim will respond to the publisher regarding the proposed designs for children’s storyboards.**  **Prayers of intercession:** see agenda item12  **Diocesan Synod:** see agenda item 10  **Supporting Parish activity in implementation of Evangelii Gaudium:** see agenda item  **Forming Intentional Disciples:** see agenda item  **Carol service:** this did not take place because of a clash of commitments. Plan this in September 2015 to ensure time is allocated.  **Action: Agenda items for next PC meeting to include events scheduled for Autumn 2015, including the carol service**  **Parish representative for St Joseph’s school:** Pat approached two parishioners regarding representing the parish but this was not successful. St Joseph’s have been advised accordingly.Fr Jim advised that he attended the last meeting of St Joseph’s parent council.  **Divine Mercy:** Pat advised the parishioner who asked about Divine Mercy to establish a small steering group to take this forward and then to contact David regarding accommodation. A notice has been prepared for the bulletin but as Tuesday morning has been identified as a potential time the parishioners who support Eucharistic Adoration will also need to be informed.  **Action: Fr Jim to speak to David regarding advising parishioners who support Eucharistic Adoration on Tuesday mornings about the potential for prayers for Divine Mercy to take place at that time.** | **Fr J**  **PH**  **Fr J** |
|  | **Update from groups** | **Actions** |
|  | John provided a written update as he had submitted apologies to the meeting: Justice and Peace open evening talks are well underway and have included ‘Integrating Life & Faith’ and Islamic Faith, which was particularly well attended. The guest speaker Farkhanda Chaudry has invited anyone in the parish who wishes to know more about Islam to attend any one of three sessions she is planning to run through ER Council on religious diversity training. John has a registration form for anyone who is interested in attending and there is a possibility the registration fee may be waived if the attendee is representing a church in the county.  There are plans for a one day conference in St. Mirin’s on 27th March on the subject of the Living Wage being organised by Hugh Foy from the Conforti Institute.  It is hoped to attract a range of politicians in the run up to the election. John will provide more information when available.  Just Faith project: John plans to run the three deanery talks in February; St. Mirin’s 3rd Feb., St. John the Baptist, Port Glasgow 16th Feb. and St. John’s Barrhead 26th Feb. and then to roll out the talks over the next year and a half to each parish in the diocese |  |
|  | **Good practice** | **Actions** |
|  | Pat advised that St Cadoc’s have a “Welcomer” at every Mass who welcomes the congregation and visitors, and introduces the priest. This could be done by the reader as there is already a rota and commitment to attending that Mass. For youth mass it could be done by a Caritas participant.  Chris suggested introducing a surgery hour once a week when the congregation would know that Fr Jim would be available. The time could be flexible. |  |
|  | **LITE ( Plans to implement the programme during Lent)** | **Actions** |
|  | The group agreed it would be helpful for the organisers to attend Sunday mass at all Masses on 22nd Feb to raise awareness of the events. Dates set are Sat 7th March 11am – 4.30 pm (3 sessions) and Thursday 19th and 26th  7-9 pm (1 session each evening). Notices for the bulletin need to be prepared in advance. Pat suggested registration forms could be made available in the porch to ensure the numbers are known. The group were unclear if numbers attending needed to be known in advance and how this would affect parishioners who were not able to attend all sessions. Angela agreed to clarify registration and plans for advance notice for parishioners with the LITE organisers.  **Action: Angela to clarify registration and plans for advance notice for parishioners with the LITE organisers.** | **AG** |
|  | **Catholic Education Week** | **Actions** |
|  | Maureen updated the group on plans for Catholic Education week. Children from OLM and St Joseph’s will bring forward the Offertory and do the readings on 15th Feb. Maureen has contacted the readers for that week.  This has been shifted from 8th Feb to accommodate the Feb ½ term. A video from SCES about the joy of the Gospels is available and could be played at the start of Mass. Display boards from St Joseph’s and OLM are being prepared for both porches on school activities to support Catholic Education week . Pat suggested that pupils could also speak at the start of Mass about how they have prepared for this.  **Action: Maureen will follow up with Marianna Dastey, the co-ordinator at St Joseph’s, regarding pupils speaking about preparation for Catholic Education week** | **MC** |
|  | **Youth Development continuing from NET programme** | **Actions** |
|  | Fr Jim advised of potential plans for the parish following on from the Net team input. The initial agreement with Net Ireland was for 2 years with the potential to extend to 3 years. NET Ireland have reduced capacity for work out-with Ireland next year so are planning to send only one team to Scotland, with a focus on the core work of running retreats in secondary schools. This is not possible in St Ninian’s because of its size so it has been agreed that the team will be based in Glasgow but with the potential for St Joseph’s to buy some of the time of that team. Fr Jim and Msr Monaghan are exploring the possibility of employing a Youth Worker for St Joseph’s and St Cadoc’s parishes, working in St Ninian’s. This would ensure some continuity of support.  The PC discussed the challenges regarding contracts and development of policies to ensure any individual employed has appropriate safeguards to their working terms and conditions. Fr Jim advised he has been in touch with the HR dept in Glasgow diocese.  Primary school development:  Pope Francis award – The group discussed possible ways that pupils participating in the Pope Francis award could support Mass, for example acting as readers; bringing forward the Offertory; participation in alter serving; providing reflections for the welcome screen. This would require a parishioner to organise rotas. It was suggested this could be a role for a participant in the Caritas award in St Ninian’s. Fr Jim also spoke about creating space for a display of work done by Pope Francis and Caritas participants in the church. A page has also been created on the parish website. |  |
|  | **Update on Diocesan developments** | **Actions** |
|  | **Diocesan Synod:** a preparatory commission is to be established and nominations for members have closed however membership has not been confirmed yet; Sunday Catechesis is taking place each Sunday in Lent from 2-4pm in St Mirin’s Cathedral. |  |
|  | **Support for Age Concern events** | **Actions** |
|  | Pat advised a parishioner had been approached by Age Scotland to support a Saturday open day event . The date and details are still to be finalised. Pat will update when she has further information. Angela will follow up with the parishioner for further information and it was agreed that the PC would support the event.  **Action: Angela to obtain further information on the role of St Joseph’s in supporting the Age concern event.** | **AG** |
| **12.** | **Prayer Petitions** | **Actions** |
|  | **Prayers of intercession:** This has not progressed yet. Angela volunteered to take this up with Michael Jordan who co-ordinates Eucharistic ministry and with Kathleen Brown who organises the prayers at present.  **Action: Angela to follow up on prayers of intercession with Michael Jordan and Kathleen Brown.** | **AG** |
| **13.** | **Fr Barron DVD programme update** | **Actions** |
|  | **Supporting Parish activity in implementation of Evangelii Gaudium:** 6 parishioners have volunteered to support this. Emma offered to host a meeting to discuss running the event.  **Action: Emma will invite those parishioners who have volunteered to meet to discuss planning of the Fr Barron DVD sessions**  **Forming Intentional Disciples:** Feedback from St Ninian’son the speaker on Sherry Weddell’s book Forming Intentional Disciples – the path to knowing and following Jesus was positive. Fr Jim will consider whether this could support the parish following the DVD programme. | **EM** |
| **14.** | **AOCB** |  |
|  | Fr Jim advised that a substantial number of PVG checks are still outstanding despite 2 sessions being organised. This may require individuals to be contacted individually. If those with PVGs still outstanding are not updated by October they will not be able to continue with their ministry in the parish.  Parents in Prayer night organised for 21st April  Communication about PC work: The group agreed that:  Forthcoming meetings: a notice of forthcoming PC meetings and a contact should be placed in the bulletin in the week prior to the meeting.  Finalised meeting minutes: a notice should be placed in the bulletin to advise when final minutes are available.These should be uploaded to the parish website and placed in a folder on the book shelves in the side porch area. It was noted that the folders in the front porches where minutes had been placed previously have disappeared. Fr Jim will provide Ali with a password to access the website.  **Actions:**  **Pat to place notice in bulletin prior to PC meeting**  **Ali to place notice in bulleting when finalised minutes of meetings are available and where these are to be found**  **Ali to upload previous minutes to parish website and continue to add minutes thereafter**  Pat advised that the parish received an acknowledgement from the foodbank for the support from St Joseph’s  The annual Starter Packs collection is planned for Sunday 15th February. | **PH**  **AMacd**  **AMacd** |
| **15.** | **DoNM** | **Actions** |
|  | Tuesday 2nd June 2015 – 7.30 pm |  |
| **16.** | **Closing prayer** | **Actions** |
|  |  |  |
| **Action table** | | |
| **Action: Fr Jim will respond to the publisher regarding the proposed designs for children’s storyboards.**    **Action: Agenda items for next PC meeting to include events scheduled for Autumn 2015, including the carol service**  **Action: Fr Jim to speak to David regarding advising parishioners who support Eucharistic Adoration on Tuesday mornings about the potential for prayers for Divine Mercy to take place at that time.**  **Action: Angela to clarify registration and plans for advance notice for parishioners with the LITE organisers.**  **Action: Maureen will follow up with Marianna Dastey, the co-ordinator at St Joseph’s, regarding pupils speaking about preparation for Catholic Education week**  **Action: Angela to obtain further information on the role of St Joseph’s in supporting the Age concern event.**  **Action: Angela to follow up on prayers of intercession with Michael Jordan and Kathleen Brown.**  **Action: Emma will invite those parishioners who have volunteered to meet to discuss planning of the Fr Barron DVD sessions**  **Actions: Pat to place notice in bulletin prior to PC meeting**  **Action: Ali to place notice in bulleting when finalised minutes of meetings are available and where these are to be found**  **Action: Ali to upload previous minutes to parish website and continue to add minutes thereafter** | | **Fr J**  **PH**  **Fr J**  **AG**  **MC**  **AG**  **AG**  **EM**  **PH**  **AMacd**  **AMacd** |
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