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| **Date of meeting** | **01/10/13** | **13/05/14** | **16/09/14** | **18/11/14** | **3/2/15** | **2/6/15** | **8/9/15** | **24/11/15** |
| **Fr Jim Duggan** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |
| **Chris McLaughlin** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |
| **Veronica Dowling** | **P** | **A** | **P** |  | **P** | **P** | **A** | **A** |
| **John Seenan** | **P** | **P** | **P** | **P** | **A** | **P** | **A** | **P** |
| **Bridie LaCombre** | **P** | **P** | **A** | **P** | **A** | **P** | **P** | **P** |
| **Alison Macdonald** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |
| **Paul Graham** | **P** |  | **P** |  |  |  |  |  |
| **Pat Hassett** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P** |
| **Aisling Connelly** | **P** |  |  | **P** |  |  |  |  |
| **Angela Gow** | **A** | **P** | **P** | **A** | **P** | **P** | **P** | **P** |
| **Emma Merriman** | **A** | **P** | **A** | **P** | **P** | **P** | **P** | **P** |
| **Maureen Cumming** |  | **P** | **P** | **P** | **P** | **P** | **P** | **A** |
| **Jonathon Cumming** |  | **A** | **A** | **A** | **A** |  | **A** |  |

**St Joseph’s pastoral council meeting**

**24th Nov 2015**

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|  | **Decade of the rosary and prayer for priests** | **Actions** | |
|  |  |  | |
|  | **Attendance and apologies/resignations** | **Actions** | |
|  | See table above |  | |
|  | **Minutes of the last meeting** | **Actions** | |
|  | Proposed: Chris McLaughlin  Seconded: Pat Hassett |  | |
|  | **Matters arising** |  | |
|  | **Action: Fr Jim to send file of children’s story boards to Ali**  **File has now been transferred**  **Action: Ali to contact St Ninian’s art department regarding help with images**  **c/f to next meeting**  **Action: Angela will approach Michael Jordan for the names of those who visit the sick.**  **Completed**  **Action: Angela will place a monthly notice in bulletin for requests for prayers, including that the prayer box is situated in the alcove.**  **Initial notice placed in bulletin. Angela will place a further notice this month.**  **Action: Angela will put sign above the box.**  **Completed**  **Action: Bridie will contact Maria Lawless to advise that the PVG checks have now been completed to enable children’s Liturgy to restart**  **Completed and children’s liturgy has now restarted**  **Action: Angela to ask Veronica to place notice in bulletin requesting that anyone who has had their PVG check completed over the summer add their name to the PVG list held in the register in Sacristy, along with a copy of their PVG certificate. This should also explain that the parish are not automatically alerted by the Diocese that the PVG check has been completed.**  **Completed**    **Action: Veronica to place notice in bulletin regarding those who have received their PVG certificate adding their name to the list, along with copy of their certificate.**  **Completed**  **Action: Fr Jim to look into the requirement for minibus drivers to have a PVG check carried out.**  **All minibus drivers have PVG check completed**  **Action: Pat to organise Mass for those who have been bereaved**  **Completed**    **Action: Pat to organise Mass in celebration of marriage**  **Mass was well attended. Mass booklets for 70 were provided, with catering for 50.**  **Action: Angela will look for a suitable piece of equipment to keep more expensive items – with note of when it would be open for parishioners to purchase stock.**  **This has been taken forward by Betty Maguire who organises the CTS stand**  **Action: Angela will approach Jean Urquhart regarding bereavement support**  **Notice placed in bulleting regarding bereavement training which is being delivered in the Diocese in St Charles Church Hall. Pat has been approached by a parishioner who is prepared to attend the training but does not have capacity to co-ordinate the support and requires confirmation that the parish will take forward support. It Is not clear if the support is then to be provided at parish or Diocesan level.**  **Action: c/f Angela will follow up regarding timing of Diocesan training in bereavement support**  **Action: John and community sub-group to investigate possibility of Advent Service**  **This was not progressed because of other events taking place.**  **Action: c/f parish open-day to next meeting**  **See agenda**  **Action: John to speak to Fr Jim regarding Eco-congregation membership**  **Action: c/f John to follow up membership of eco-committee to explore the benefit of membership. Eco-congregation award is a one-off assessment. Membership requires an ongoing commitment. Virtual pilgrimage to Iona was successful but would have benefited from weekly publicity in the bulletin. Further virtual pilgrimages are to be arranged.**  **Action: Fr Jim to establish finance committee**  **Fr Jim has approached a number of parishioners to establish committee**  **Action: c/f Fr Jim to provide update regarding finance committee at the next meeting**  **Action: Angela to contact local clergy and Opus Dei House regarding availability on Mon 14th Dec for the penitential service**  **Parents in prayer will support this event. Angela has agreement of 5 priests, 2 from Mill Hill, Msr Paul and Fr Jude. Fr Jim will contact Msr Monaghan. Angela has organised an organist. Reading to be identified by Fr Tollan who will lead event. Option of background music while confessions are ongoing. Candlelight for the Sanctuary steps and candelabra.**  **Action: Fr Jim to look into buying another hymn board**  **Fr Jim and Angela will move existing board to check if this is then visible from the right side of the church**  **Action: c/f to next meeting**  **Action: Fr Jim will add information to the bulletin on Sunday readings**  **Completed. This will be replaced by quotes from the Pope’s letter on the Year of Mercy.**  **CD with reflections for every Sunday linked to the Year of Mercy. Children’s bulletin is now being produced and is available electronically as well as hard copy.**  **Action: Pat to follow up on whether help is required with Link collection**  **Completed**  **Action: Fr Jim to contact parishioner regarding provision of information for Maureen.**  **Children’s choir has been established and is well-attended. Parents now stay to have coffee in the hall which is improving the community feeling.**  **Action: Maureen will circulate a letter to St Josephs and OLM encouraging children to join the monthly children’s choir**  **Completed.** | **AMacd**  **AG**  **AG**  **JS**  **Fr J** | |
|  | **Plan for coming 6 months including open day** | **Actions** | |
|  | **Open Day – it was agreed to schedule this event to follow on from Diocesan meetings and allow opportunity to respond to parish survey. Date agreed for w/e 6th/7th February. Display boards with key themes and findings from survey and quotes from parishioners to be set up. Parish community group will take the organisation forward. Schools to be asked to provide displays for the hall on the work produced by Catholic Education Week. Caritas students to be asked to support events. Youth group to be asked to focus evening event on parish activities for young people and to facilitate discussion of relevant survey findings.**  **Action: Parish community group to organise open day.** | **Parish community group** | |
|  | **Update on Diocesan Synod and parish response** | **Actions** | |
|  | **The Parish response to the preparation for the Diocesan Synod included both the opportunity to respond to questions via the website and a specific evening on this topic during the Thursday evening Fr Barron sessions. A facilitated discussion was held by the parish liaison, Anne Flynn, with questions reduced to those most relevant for evangelisation within the laity, including the context of the world in which we live and the challenges and opportunities this presents. Feedback will be collated for parish by Anne Flynn. Other church groups have submitted separate responses, including Parents in Prayer. Justice and Peace are also considering a separate response. This allows individuals and specific groups to respond from their own perspective. Preparation for the Synod through Deanery meetings will be completed with a further set of Catechesis on Evangelisation. The next session for our parish is in St John’s Barrhead at 7.00 on Wed 2nd Dec. Responses to the Synod survey are due to be submitted by the 1st Sunday of Advent, with an on-line Diocesan response to findings due in Jan 2016. Delegates to develop and implement a response to the findings will be invited for sessions set from mid-Eastertide, with 5 sessions planned fortnightly on Saturdays from 11.00-3.00, or fewer if the work is completed.**  **The Parish survey opened 10 days ago and is due to close the week following Sun 6th Dec, to be taken down on 11th Dec. Responses will be collated prior to Open Day. Paper copies of survey are available and Angela will take these to those who are housebound. The e-bulletin has a link to survey embedded.**  **Action: Notice in bulletin advising of closing date of survey**  **Year of Mercy planned activity:**   * **Proposals to change bulletin notice to Year of Mercy.** * **Pop up banners to be set up in the porch** * **Banner with a welcoming message to be placed at corner of carpark to promote Year of Mercy – message is key to engaging the public; doors open, welcome, welcome back, people belong here** * **Year of Mercy prayer card to be produced** * **Leaflets with format for confession and how to prepare for this to be developed within the parish as a tool to welcome people back** * **Penitential service planned as an opening event to the Year of Mercy, with further emphasis during Lent. Fr Jim considering replacing homily during Lent with an exploration of the barriers to Confessions and how these can be overcome** * **Each parish asked to consider having a pilgrimage to the Holy Door of the Cathedral, starting at Paisley Abbey. One Sunday in Lent would be an option: 28th Feb** * **Following generation of initial ideas, there is an opportunity to establish a short-life working group to support the Year of Mercy within the parish.**   **Action: Fr Jim will invite Parents in Prayer members to support a wider parish meeting and place a notice inviting volunteers in the bulletin.** | **EM**  **Fr J** | |
|  | **AoCB** | **Actions** | |
|  | **Mass for anointing of the sick was well attended. Additional seating to be reserved next year. Pat thanked the scouts who helped out at the event**  **Fr Barron sessions: the turn-out has been sustained, even during dark evenings and feedback has been very positive.**  **Sunday morning coffee mornings: Having been very successful after 10.00 Mass, these have now been extended to include 12.00 Mass. A family rota has been established.**  **Development of children’s aspect of the church community: The children’s choir is well-established and is holding its first performance on 4th Sunday of Advent**  **The Travelling Nativity has been offered to families to encourage children to look after the Crib – this will be central to final Sunday of Advent.**  **New candle stands are arriving on 4th Dec to improve safety in the church. These also promote the eco-friendly agenda as the wax is recycled. An extra candle stand is to be introduced at the St Anthony Stand after advent, as a month’s trial.**  **Justice and Peace Commission – the Chair has resigned from the J&P commission, with 2 members also leaving/ retiring. Appointment of a permanent member of staff to replace these members has been approved by the Bishop’s conference.**    **Syrian refugees – paper linked to bulletin from Justice and Peace has been well-received. Events regarding Syrian refugees have overtaken the discussions John held with ERC regarding UK proposals to take in refugees. ERC have agreed to take a quota of refugees.**  **Baton relay by Eco-congregation Scotland – a baton sculpted from a former church pew, with a message from all churches in Scotland asking for action on the environment has been travelling round churches and schools in Scotland since April. It arrived in St Joseph’s in time for the 6pm vigil last Saturday, prior to going to other local churches and schools where services were held. The baton will be taken to Paris on Thursday by the chair of the Eco-congregation.**  **Action of Churches Together – it is the 50th anniversary of Nostra Aethte, the 2nd Vatican council document to promote church unity. This area currently has no lay Action of Churches Together Group following the folding of Eastwood Acts, although the clergy continue to meet through Clarkston Churches Together.** |  | |
|  | **Date of next meeting** | **Actions** | |
|  | **7.30 pm Tues 23rd Feb (minute taker required) – apologies for next meeting submitted by**  **A Macdonald** |  | |
| **9.** | **Closing prayer** | **Actions** | |
|  |  |  | |
| **Action table** | | | |
| **Action: Ali to contact St Ninian’s art department regarding help with images for Children’s liturgy cards**  **Action: Angela will follow up regarding training for bereavement support**  **Action: John to follow up membership of eco-committee to explore the benefit of membership.**  **Action: Fr Jim to provide update regarding finance committee at the next meeting**  **Action: Parish community group to organise open day.**  **Action: Angela and Fr Jim will move hymn board and candle.**  **Action: Notice in bulletin advising of closing date of survey**  **Action: Fr Jim to invite Parents in Prayer members to support a wider parish meeting on the Year of Mercy and place a notice inviting volunteers in the bulletin.** | | | **AMacd**  **AG**  **JS**  **Fr J**  **Parish sub-group**  **AG/Fr J**  **EM**  **Fr J** |
|  | | |  |